

**REDDITCH BOROUGH COUNCIL**

**EXECUTIVE  
COMMITTEE**

2nd December 2010

**QUARTERLY BUDGET MONITORING - APRIL TO SEPTEMBER QUARTER**

Relevant Portfolio Holder	Cllr Michael Braley, Portfolio Holder for Corporate Management
Relevant Head of Service	Teresa Kristunas, Head of Finance and Resources
Non-Key Decision	

**1. SUMMARY OF PROPOSALS**

The report provides the Executive Committee with an overview of the budget including the achievement of approved savings as at the end of the second quarter of 2010/11.

**2. RECOMMENDATIONS**

**The Committee is asked to RESOLVE that**  
  
**subject to any comment, the report be noted.**

**3. BACKGROUND**

The Council set its base budget for 2010/11 on the 22nd February 2010. This included budget savings which were approved on 6th April 2009, the detailed savings for 2010/11 are included in Appendix 1. In addition to this there is a sum of £200k built into the base budget for vacancy/turnover savings.

**4. KEY ISSUES**

- 4.1 Appendices 2 and 3 detail the projected turnover variances as at the end of the first quarter. The budget for 2010/11 includes £350k for vacancy / turnover savings.
- 4.2 The savings detailed within Appendices 2 and 3 may fluctuate during the year particularly where they relate to vacant posts. Any movements on these will be reflected in future monitoring reports.
- 4.3 The projected variances for General Fund at the end of the second quarter are savings of £532.2.
- 4.4 Appendix 4 details savings achieved at the end of the second quarter against the target of £1,153.9k.

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4.5 At the end of September savings of £532.2K have been identified against the target of £1,153.9k. This would indicate that the council is not on target to deliver the approved savings although the figure for vacancy/outturn savings may fluctuate during the year. The savings for REDI however will start to be realised during the third quarter of the year. The estimated shortfall at the end of 2nd quarter is 89K.

4.6 Any shortfall in savings at the end of the year will need to be met from revenue balances. General Fund balances as at the 1st April 2010 stood at £1.504million.

**5. FINANCIAL IMPLICATIONS**

The financial implications are detailed in the report. The report highlights areas of financial performance which are out of line with the approved budget. Budgets will continue to be monitored during the year and reported to this committee.

**6. LEGAL IMPLICATIONS**

Under section 151 of the Local Government Act 1972 every local authority has a duty to make arrangements for the proper administration of their financial affairs.

**7. POLICY IMPLICATIONS**

None Specific – information only.

**8. COUNCIL OBJECTIVES**

The report is required to ensure that the authority is managing its budgets effectively and to ensure that Members are aware of any unexpected expenditure and effects on Council's balances during the year. This is part of a Well Managed Organisation.

**9. RISK MANAGEMENT INCLUDING HEALTH & SAFETY  
CONSIDERATIONS**

9.1 Without adequate budget monitoring procedures, the Council will not achieve its objectives. The Council needs to monitor its financial performance in order that corrective action may be taken to minimise risks to the organisation.

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9.2 There is also a risk that the Council will overspend its budget if action is not taken to monitor the delivery of planned savings during the year.

**10. CUSTOMER IMPLICATIONS**

None Specific.

**11. EQUALITIES AND DIVERSITY IMPLICATIONS**

None Specific.

**12. VALUE FOR MONEY IMPLICATIONS, PROCUREMENT AND ASSET MANAGEMENT**

None Specific.

**13. CLIMATE CHANGE, CARBON IMPLICATIONS AND BIODIVERSITY**

None Specific.

**14. HUMAN RESOURCES IMPLICATIONS**

None Specific.

**15. GOVERNANCE/PERFORMANCE MANAGEMENT IMPLICATIONS**

None Specific.

**16. COMMUNITY SAFETY IMPLICATIONS INCLUDING SECTION 17 OF CRIME AND DISORDER ACT 1998**

None Specific.

**17. HEALTH INEQUALITIES IMPLICATIONS**

None Specific.

**18. LESSONS LEARNT**

None Specific.

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**19. COMMUNITY AND STAKEHOLDER ENGAGEMENT**

None Specific.

**20. OTHERS CONSULTED ON THE REPORT**

Portfolio Holder	
Chief Executive	Yes
Executive Director (S151 Officer)	Yes
Executive Director – Leisure, Cultural, Environmental and Community Services	Yes
Executive Director – Planning & Regeneration, Regulatory and Housing Services	Yes
Director of Policy, Performance and Partnerships	Yes
Head of Service	Yes
Head of Resources	Yes
Head of Legal, Equalities & Democratic Services	Yes
Corporate Procurement Team	N/A

**21. WARDS AFFECTED**

All Wards

**22. APPENDICES**

- Appendix 1 Budget savings approved on 6th April 2009
- Appendix 2 Quarterly Monitoring Directorate Summary April – September 2010 (to follow)
- Appendix 3 Explanations for projected variances

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Appendix 4 Budget savings – position as at end of second quarter  
2010/11

**23. BACKGROUND PAPERS**

Council Minutes 6th April 2009 and 22nd February 2010.

**AUTHOR OF REPORT**

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